



# ST. XAVIER'S COLLEGE MAHUADANR

Estd: 2011. Affiliated to Nilamber-Pitamber University, Medininagar NPU/R/953/11

P.O- Mahuadanr, Dist. Latehar, Jharkhand 822119

Accredited with 'B' Grade by NAAC

AISHE-C-42763

ISO-9001:2015

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## ACTION TAKEN REPORT OF THE MEETING

HELD ON 16<sup>th</sup> JULY 2020

- The establishment of a COVID Helpline and the provision of food and medicine to underprivileged members of society were implemented. Emotional counseling and Mental Health Awareness programs for parents and students were also put into action.
- The formation of new committees involved including student members in 15 additional committees/cells, alongside the existing ones.
- Initiatives were taken to stay connected with students, providing curricular, co-and extra-curricular support through webinars on subjects and topics of general interest.
- A one-week Faculty Development Program for faculty members was conducted according to the plan.
- The commencement of sending important notifications to all stakeholders through WhatsApp groups, email, and SMS was initiated.
- A webinar on the strategy for managing personal finance for non-teaching associates was organized.
- The transition of the admission process from manual to online mode via the Chancellor portal for enhanced e-governance was set in motion.
- The initiation of processing administrative and academic audits by an external agency to assess progress and the quality of academic activities was undertaken.
- Various departments began conducting online activities on important days such as Independence Day, Teachers' Day, Unity Day, Constitution Day, etc.

IQAC Coordinator

Sr. Kaslin Juliet SAL

**COORDINATOR**  
Internal Quality Assurance Cell  
St.Xavier's College, Mahuadanr  
Latehar, Jharkhand - 822119

Principal

Dr. Fr. M.K. Joseph SJ

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## ACTION TAKEN REPORT OF THE MEETING

HELD ON 13<sup>th</sup> NOVEMBER 2020

- Initiating Green, Energy, Gender, and Environmental Audits is underway, with plans to seek approval from an external agency.
- Teachers have adopted online modes for teaching, paper setting, examinations, and evaluations.
- Preparation and submission of a draft for new Memoranda of Understanding (MoUs) with three reputable organizations, covering funds, faculty exchange, and projects, were sent to the respective institutions.
- The commencement of constructing a basketball court, supported by HJES funds, has been initiated.
- Data submission to NIRF authorities for ranking and quality enhancement has been completed.
- To facilitate the implementation of the National Education Policy (NEP), faculty members attended orientation programs conducted by the university and management.
- Experts were invited to conduct webinars on the importance of documentation.

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## ACTION TAKEN REPORT OF THE MEETING HELD ON 13<sup>th</sup> FEBRUARY 2021

- A one-day workshop on Academic Services & INFLIBNET by the NLIST team was arranged.
- Department heads took the lead in organizing workshops on Intellectual Property Rights.
- Google online feedback forms were generated to gather feedback on students' academics and overall development.
- A national webinar on "Cynosure of Higher Education today: e-teaching and learning" by IQAC was planned and executed.
- Processing of data documentation for ISO certification to 9001:2015 was undertaken.
- The formation of a Central Documentation Group was established to prepare e-AQAR for the Academic Year 2019-20.

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## ACTION TAKEN REPORT OF THE MEETING

HELD ON 23<sup>rd</sup> APRIL 2021

- The principal submitted an application to the MLA, requesting the installation of a hand pump with a solar panel to provide drinking water facilities for students.
- The certification work for 2f and 12B is currently in progress.
- Dates were scheduled for the implementation of vaccination programs within the college campus.
- The IQAC initiated the development of an online feedback system.
- The initiation of career counseling sessions for students has commenced.

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